

**Overfalls Board meeting Minutes**  
**Oct. 17, 2015**  
**Net House, Lewes De.**

In attendance: Battista, N. Beck, Didden, de Sugny, Glick, Perri, Reardon, Smith, S. Townsend, G. Townsend, Van Gilder

New to Board are: Bob de Sugny & Nancy Beck

DHG representatives; Pat Quinlan, Dale Pease

Retired Board members are: Brook Hedge and Bob Gibson

Next meeting: November 14, 9:00 AM, Net House

**Treasurer's report**

- See Financial for details.
- Overall expenses at plan YTD.
- Expect to place in reserve from \$10 to 20 K.
- Income from naming rights program has generated only \$750 YTD
- Income from annual giving is running 50 % of goal. A Holiday season giving effort is planned. Should drop in mid-November.

**Action items:**

- Department heads need to provide 2016 budget plans to Eric by early November.
- State Grant -in -Aid expected to be submitted by end of October. (Van Gider)

**Old Business**

- Policy-any contract over \$2K requires Board approval.
- Indemnification clause to protect Overfalls &/Or Vendor must be in every contract. All contract revisions require Bd. approval.

**Monthly meetings**

November: presentation on Cuba  
December: Christmas party  
No January meeting  
February: Marti Gras nite at Irish eyes  
March: Historic Post cards speaker  
April: Annual **Mayors Breakfast**  
May: **open**  
June: Ships **Birthday**  
July, August, September: **Sundowners**  
October '16: Capt. WM. Manthorpe is speaker

### **Scholarship:**

- A Del-tech student will be selected to receive. \$1,500 grant, this is a new budget item. (A Didden point person)

### **Marketing/promotion**

- Approval given for ¼ page ad in Lewes guide and historic map.

### **Fund raising**

- Expand the annual appeal to twice a year effort.
- Suggested that appeals define the specific uses, needs the raised funds will support or are to be allocated to general fund for future expenses involved in taking ship to Yard for evaluation, new zincs, paint hull, etc.

#### **Action items:**

- Next appeal is to drop before Thanksgiving. Costs of these efforts are in range of \$500. No goal as to expected funds raised was given.
- A Presidents message will be included In this Year end effort.
- Place this effort on our Web site and in an E blast.
- The Current effort has raised nearly \$6,000 to date
- The goal of these annual efforts is to create member / donor dialog and expand financial support

### **Ships Store**

- Store is now closed for year. All items will be placed in containers and stored with Artifacts collection. Objective is to complete this by Mid November.
- Will not be open for any fall/winter tours, nor Christmas house tours, nor Delaware day.

#### **Action:**

- Container all items/ place in storage
- Bottled water to storage

### **Ships Guides**

- Guy Townsend Indicated his intention to implement a *Captain Geo. Elliott* award to recognize an outstanding ships guide. Approved
- A Discussion was held on how program will recognize individuals. This remains open point.
- Pat Quinlan pointed out that DHG placed name on their master plaque, but no further recognition item was given to annual recipient

#### **Action:**

- Implement recognition program/ resolve form of recognition

### **Safety**

- Bill Battista suggested that there be some form of recognition of service be given to Board members who go off the board. No resolution was reached.
- A non Overfalls volunteer incurred a broken toe when trailering the Momomoy to its new location. An Incident report is to be prepared and submitted to our insurance carrier. The injured individual has not indicated there will be any action against the Foundation.

- Security cameras in operation. Issue with motion sensor sensitivity on 2 of them.
- Camera caught one adult who climbed into boat
- Lights from Irish eyes white out store camera at night.

**Action items:**

- Capacity of recording will be resolved with rotation of thumb drives. Approval given to purchase 3.
- AED to winter storage.
- Finalize *Incidence report form*. These will be kept for future reference, check with insurance Co. to determine if there is a policy on how quickly they are to be sent in.
- Develop ideas for service recognition program for retiring board members
- File incident report with insurance carrier.

**Curator:**

- Received into collection two 1940 Navy sailor training books

**Action:**

- Build additional shelving into storage unit to store Items from Ships Store.
- Current effort is to work with LHS to bring all Overfalls artifacts that may be in LHS storage into the Overfalls collection.

Dave Berheisel indicated he has located the transfer documents from LHS to our foundation that documents the ship and any/all related items are transferred to ownership of Overfalls Foundation.

**Action:**

- Approach LHS Executive Director to implement transfer. Handle with diplomacy!

**Dirty Hands Gang:**

- The storage shed has been cleaned, upgraded and now houses our security system and Monomoy items.
- There is room to store Sundowner materials providing care is taken to keep shed organized.
- Water lines will be blown soon.
- Winter watch will be twice each week and entire property will be walked
- Ceilings wiped down , primed to paint in '16
- Ships electrical system is simply wearing out, most original switches worn out , toggle switches will replace
- Goal is to have Radar Sweep operational in '16
- Both starboard and port running lights on bridge now lighted.
- Slip pilings are showing rust. Is this an item of concern? ( Dale will investigate)
- Reported ship rode out last storm well. The gang way was removed for safety reasons.

**President**

- Interaction with Hall of Fame Discussion was held. This board feels there is minimal reciprocation of any benefits back to Overfalls. We will continue our support in emails, invitations and notices.

- Tom Wrubel is expected to return to active board involvement soon. Thus Tracy Mulveny may need to step down.
- This raised question as to correct board size? Is it 13 or 15 members?? This is unclear and needs to be resolved in Executive Committee.
- Discussion as to the executive director position for foundation. This is a funded line item in budget. Judy Battista was suggested as possible candidate. This remains an open item for board as to any action.

### **Monomoy**

- Dave Bernheisel introduced Jim McGuire as the new lead volunteer on the Monomoy project.
- New custom trailer has been delivered to Lewes storage facility. What is liability issues (Tracy to call agent)
- Discussion as to proper name for the Monomoy asset: "training Boat"? "Life Boat of Merchant Marine " ? (Jim McGuire to address / recommend)
- Discussion as to storage /protection of Monomoy for winter. The idea of adding Garage type over head doors is not feasible due to overhead obstructions. Jim McGuire and DHG will resolve.
- Decision reached as to retaining current smaller boat trailer.

#### **Action item:**

- Trailer insurance and liability also coverage for any vehicle towing Monomoy.
- Disposal of the old larger trailer was approved

Adjournment: 11:40 AM

PRG