

**Overfalls Foundation, July 10, 2020 Board of Directors Meeting
Meeting on Zoom**

Albert Didden, Tom Wrubel, Bob Garry, Bill Battista, Dave Beck, Sue Tolbert, Don Gansauer, Bob Gibson, Tracy Mulvaney, Mike Safina, Maggie Bauer and Tom Rew all in Zoom attendance.

Meeting commenced at 10:20 (quorum).

1. Discussed the minutes. Agreed to approved the minutes as amended to add the new mission, vision and values for the record.

MISSION

“The mission of the Overfalls Foundation is to preserve, teach and honor the United States lightship service and the maritime history of our community through the preservation and display of the Lightship Overfalls (LV-118) and its collection of associated maritime artifacts.”

VISION

- “To provide a world-class museum experience that honors, preserves and promotes the valuable contributions of the United States lightship service to this nation’s history.
- To obtain national recognition as a leader in promoting the cultural significance of maritime history in our community.
- To be good stewards of the generous contributions of our donors, sponsors and volunteers by leveraging those contributions to provide interactive educational experiences that have a lasting and positive impact.”

Values

- Commitment
- Integrity
- Preservation
- Stewardship
- Sustainability
- Teamwork

2. Financial report (Bob Garry):

- CARES grant was approved. Cathy will confirm it was received.
- Expect the Delaware Grant in Aid next month. Bob Garry noted that Eric Van Gilder played a large part in getting this.
- motion was made and passed to accept the treasurers report

3. Rip Rap status (Albert Didden):

- Albert sent Bill an email copy from Evelyn and DNREC. The LHS permit is submitted and still in process. It is taking longer because so many people are working from home.
- Once the permit is approved, we can sign the joint contract for the work to get done.

- The Overfalls permit has been approved.
- Albert to send the Board the final contract proposal.
- Precision Marine is lined up to start once the LHS permit is approved.
- May need to store materials on our property. Albert does not believe we have any prep work to do.

4. Insurance Coverage (Albert Didden):

- M Insurance was asked about 3 things – tour on site, COVID coverage,
- Valerie Dickenson (our agent) is recommending we deal with the Williams Insurance company in Lewes because she believes they are in a better position to support us. They used to be our agent several years ago. We would need to sign an agreement of transfer to assign the insurance to him. Albert will also talk to Dennis Reardon to see if he knows why we left them years ago. The current agent doesn't have the ability to meet on site. Tracy recommended instead of Dennis to talk to Jack Leshner or Tom Walls who were very involved in the insurance company change.
- Bill asked Albert if he has talked to Mike Safina and Bob Garry on the insurance committee and he said probably not. He will send info to Bob and Mike. Bill asked him to keep them in the loop.

5. DANA Meetings Update (Mike Safina):

- Next strategic planning meeting is July 28, 10-3pm at Irish Eyes with a break for lunch.
- The objective is to debate and agree on specific strategic objectives for the next few years.
- Will have electronic means available if possible

6. Motion to cancel all tours for the remainder of the season passed unanimously.

- None opposed.
- Dirty Hands Gang will not meet the rest of the year since the ship will be closed.
- Potential for special event openings, (Lewes Christmas House Tour, Anchor Drop, Veteran's Day, etc) will be considered on a case-by-case basis.
- Tracy mentioned that a radio club will meet / broadcast from the ship area in August (2nd Friday).
- The wedding in October is still on the books, but Tracy hasn't heard anything. It is scheduled for 10/20/20.
- Have a travel Airstream trailer group scheduled for late September/early October. Not sure if they are still planning to visit the ship.
- Exec Board will get a fogger and supplies needed to open the ship in the event we decide to have any tours. Objective is to be prepared. Also, we may want to disinfect periodically during a normal tour season.
- Albert mentioned he was in 2 shops in 5-Points and in both cases, customers had to use sanitizer, get their temperature taken, and sign a release.

7. Nominating committee (Mike Safina)

- Nominating committee is now formed. Sue Townsend and Dennis Reardon will be the at-large members to the committee, in addition to the Executive Board members.

- 3 Vacancies. 2 proposed candidates at this time - Ray Glick and Craig Schaefer, both who have agreed. Steve Tolbert has been asked and has not yet decided.

8. Orientation for new Board members (Bill Battista)

- Bill mentioned the Executive Committee plans to conduct orientation as part of their first meeting.

- Albert mentioned that he submitted a recommendation to Tony Ferlenda as part of the strategic planning homework to assign mentors to new Board members.

9. Al Klineberger

- Sent an email out about reviving our newsletter. Would like for everyone to submit items for the newsletter.

- Will be an electronic newsletter.

- Albert would like an article on the Board training for Strategic Planning. I will work with Al on that.

10. Bill thanked Al Klineberger for the Memorial Service

- Bill is recommending this be done as an annual event as part of opening up the ship for the season. Motion approved to make this an annual event.

11. Bill asked Tom Rew how many return/undeliverable mail he got back from the general mailing. Cathy Heronemos picks up the mail and should have an answer.

12. Don Gansauer announced that he is going to drain the ballast tanks and the ship will develop a list. There were no objections.

13. Mike and Bob Garry mentioned the Delaware Humanities Social Media Video Challenge that would give us potentially an additional \$5000 in grant money. The video was prepared and uploaded to Delaware Humanities yesterday. Next feedback will be on Tuesday with instructions on how to post it. If approved, the video will be posted on July 17 and we have 1 week to get 50 "Likes," "Shares," or comments. Maggie mentioned we should share this with the "I Love Lewes" Facebook page and our homeowner community pages. Dave Beck mentioned we should share this with the "Lightship Sailors Facebook" page. Mike will send out an email once he gets the instructions.

14. Al Klineberger thanked Sue Tolbert and Betsy Hansot for the flower arrangements around the ship.

Next meetings:

Executive Board on August 7 and the regular Board meeting on August 14.

Meeting adjourned at 11:10 am.