

Overfalls Foundation Board of Directors Meeting Minutes October 10, 2020

Mission: The mission of the Overfalls Foundation is to preserve, teach and honor the United States lightship service and the maritime history of our community through the preservation and display of the Lightship Overfalls (LV-118) and its collection of associated maritime artifacts.

Attendees: Bill Battista, Mike Safina, Bob Garry, Tracey Mulveny, Tom Rew, Maggie Bauer, Albert Didden, Don Gansauer, Sue and Steve Tolbert, Al Klineburger, Bob Gibson, Dave Beck, and Craig Schaefer (joined late)

Call to Order: Meeting was called to order by President Bill Battista.

Approval of prior minutes. No comments on September Meeting. A motion was made by Don Gansauer to approve the minutes. It was seconded by Tom Rew. Minutes approved unanimously.

Board Elections: Elections for new Board members were held at the Annual meeting on October 9, 2020. Ray Glick, Craig Schaefer and Steve Tolbert were elected as new Board members and were welcomed to the meeting. Bill Battista, Albert Didden, Don Gansauer and Tom Wrubel were recognized as outgoing Board members and were thanked for having served.

BOD Officer Nominees were presented to the Board:

Mike Safina – President
Ray Glick – Vice President
Bob Garry – Treasurer
Tracy Mulveny – Administrator
Maggie Bauer - Secretary

There were no additional nominees and after a motion to vote on the new Officers, the New Board Officers were approved unanimously by acclamation.

Outgoing President Bill Battista turned the meeting over to the newly elected President, Mike Safina.

Financial Report – Bob Garry presented the report. (See attachment for report). Bob pointed out that office space expense only covers 2 months. Museum expenses are for storage space for artifacts. Total CARES grants: \$12,927. Information to support the new grant (DE Relief Grant) is need as soon as possible as the application is due to DE

on 11/1/20. A motion was made to approve the report and it was approved unanimously.

Conflict of Interest/Whistleblower Documents. Bob Garry asked that members date documents 10/9/20 or later; submit ASAP. Secretary to maintain after Bob's review. Will maintain hard copies in the OF office.

New Business:

1. Inaugural Parade Float. Discussion of Dave Bernheisel's proposal re: inaugural parade float. The proposal is to participate in the parade as a representative organization from Delaware if Joe Biden wins the election since while he was a Senator, he was instrumental in LV118 being donated to the City of Lewes. Craig S. is taking the lead on gauging interest/forming a committee to pursue. Need to check with insurance agent re coverage. Board agreed to form committee under Craig's leadership to investigate costs, interest, participation, etc. (FYI, parade route is 1.7 miles.) Options discussed included building a float, which would require volunteers to build it, a flat bed trailer and a place to store it; or to use the Monomoy, possibly with an enlarged picture of the ship. Bob Gibson reported that the Monomoy trailer is properly registered and he has the registration. We would also need volunteers to march in the parade as well. [Point of contact for the parade is MSGT Ben Cadle, Benjamin.r.cadle.mil@mail.mil]
2. Off-Season Programs.
 - a. Speakers program starting. First speaker is Jack Clemmons on 11/13 who will discuss the Space Program: Apollo to SpaceX.
 - b. No holiday event, but investigating having Ray Glick and Steve Tolbert have an Overfalls presentation.
 - c. Veteran's Day Event: Dave Beck would investigate if tour guides would be interested in providing outdoor tours.
 - d. Al Klineburger recommended the Foundation consider getting WiFi at the ship to facilitate a harbor cam from the ship. Al to investigate sponsorship of camera by local TV stations.
 - e. Holiday Decorations: Discussion of options, e.g., large wreath on the ship or tree in the lifeboat. Also on the Ship Store. Tracy will order the wreaths.
 - f. Anchor Drop: No fire pit (to facilitate social distancing). DE Covid-19 protocol requires not more than 250 attendees. May be difficult to enforce mask wearing if held at midnight. Board agreed to schedule at GMT which would be 7p Eastern. Bob Gibson agreed to talk to BPW about possibly obtaining temporary lighting. Need to keep focus on maintaining Delaware State Covid-19 protocols. Incorporate this as a virtual event to stream live or have a news station attend.

3. In Season Programs. Investigate remote/virtual programs to supplement live programs where feasible.
4. Ship Store. Pat Courts agreed to take the lead for the Ship Store. Potential ideas to get the store operating again included the potential for on-line sales; table at the Lewes flea market; contactless sales at the ship.
5. Membership List. Tom is working on the annual giving campaign; over 600 letters to be sent out.
6. Facilities. Al Didden agreed to stay on as Committee Lead. He received an estimate to Tuck Point and Repair the memorial wall for \$900.00. A motion was passed and a decision unanimously approved for Albert to secure the contract. While a Board member may sign a contract, President Mike asked for the Treasurer to also sign this and all future contracts as confirmation the Foundation can afford the work to be done. The Erosion Control/Rip Rap project is on hold pending the approval of the permit for Lewes Historic Society. Precision Marine (the contractor) will not be able to schedule the work at the earliest, until January 2021.
7. Strategic Plan. Mike to move forward with the Strategic Plan as approved by the Board. Will be posted on website for general membership to review. Board members to review actions assigned to them in the plan and to be prepared to discuss planned actions at the November Board meeting.
8. Office Relocation. Alternate space was untenable. Renewed lease with Nassau Commons. Closed item.
9. Committee reports (See attachment for reports).
 - a. DHG – Stephanie Ann floor. Dave G. has identified a contractor. Dave and Albert will meet with contractor. Dave to email an estimate.
 - b. Thank you letter will be sent to contractors who worked on the store gratis. Need someone to prepare the letter for Mike's signature.
 - c. Bob Gibson reported that he has the show booth in his garage and would like for it to get moved. He also has 5 boxes of Monomoy materials. He will see if the shed at the ship can store the Monomoy materials. He recommends the banner for the booth be re-designed. It is used for Maritime Day and for the maritime festival at Zwaanendael museum.
10. Upcoming Event Schedule.
 - a. 11/13 – first guest speaker, Jack Clemmons
 - b. 12/10 – guest speaker. Life on the ship during the holidays?

- c. Next summer – opening ceremony, three sundowners (third weeks of June, July, August), closing party (September or October). Alan volunteered to chair a committee to do this, i.e., Alan Klineburger will be the outside event coordinator, primarily for these events.
- d. Online Auction – Al Klineburger is coordinating with Tom Wrubel to set up the auction. He is seeking donations. Plans to set up a display at Citizens Bank.

11. Meetings Schedule.

- a. Third Friday morning for Board Meetings 10:00a-noon (next meeting 11/20)
- b. Exec Committee meeting second Friday 9:15a-10:45a (Day/time changed during Exec Committee Mtg.)

Meeting adjourned at approximately 10:45a.